

CONFIDENTIAL

COMMERCIALIZATION/INVENTION DISCLOSURE FORM

**Acadia University
Office of Technology Transfer and Innovation
Rm 203, Horton Hall
Wolfville, NS B4P 2R6**

DATE:

1. Title of invention (Non-Confidential):

2. Inventor/Author Information

Principal Inventor/Author

Name: _____
University Department: _____ Rm# _____
Address: _____
City/Province: _____
Phone/Fax: _____
Email: _____
Signature: _____

Co-Inventor/Co-Author

Name: _____
University Department: _____ Rm# _____
Address: _____
City/Province: _____
Phone/Fax: _____
Email: _____
Signature: _____

Co-Inventor/Co-Author

Name: _____
University Department: _____ Rm# _____
Address: _____
City/Province: _____
Phone/Fax: _____
Email: _____
Signature: _____

3. Was all the development done at Acadia or were there other institutions/companies involved?

4. Funding

Grant/Contract Number

Sponsors

Principal Investigator

5. Important Dates

Event	Date
a. Date of conception of invention; initial idea	
b. Date of first description of complete invention; oral or written	
c. Date of first reduction to practice; successful prototype or demonstration of the invention; completed work	
d. Dates of any written or oral disclosures of the invention i.e. abstracts, poster presentations, talks, news releases, journal articles, etc. (please attach copies of written disclosures ie; journal articles, presentations)	
e. Dates of future planned oral or written disclosures.	
f. Date of any public use or sale of invention	

6. **Please provide a brief description of the invention (description should be non-confidential and 30 words max. for public disclosure purposes). Please also provide 5 keywords to describe your invention.**

7. **Please provide a detailed description of invention (attach manuscripts; journal articles, etc.).**

8. **Please indicate whether any aspect of the invention was made possible by use of proprietary materials obtained from an outside individual or institution.**

9. **Please discuss the novel/unique features of your invention. How is it different from existing technology? What are its advantages? What specific problem(s) does it solve?**

10. **Are there any disadvantages or limitations associated with your invention? What still needs to be completed/accomplished?**

11. **Please provide a description of the ongoing/future development activities to be undertaken that will facilitate commercialization of the invention.**

12. Are you aware of any competitive products/technologies?
13. Are you aware of potential manufacturers of comparable equipment (if applicable)?
14. Has a patent search been conducted? Has a literature search been conducted? If yes, please attach a listing and copies of all relevant publications.
15. Please list any potential applications of the invention.
16. What type of companies might be interested in the invention? Do you know of any specific companies/contacts?
17. Has any intellectual property protection already been filed or issued for this invention (includes filed patent applications both national and international; copyright registration; trademark registration)?
18. Were there any undergraduate, graduate students or co-op students involved in the creation or authoring of this invention?
19. Were Acadia departments or employees involved in the creation or authoring of this invention?
20. Please provide 5 descriptive key words or phrases that best describe the invention.

Please complete questions 15-18 below if the invention is COMPUTER SOFTWARE.

21. Who else has a copy of the software?

Person	Department/Organization	Date Given

22. Have you incorporated any program code, data files or other elements that were created by others (e.g. voices, graphics, images, runtimes, etc.)? Have you incorporated any freeware or shareware? Please attach copies of any applicable licenses or releases.
23. Is the software an improvement or modification of an existing work? What is the original work and who authored it?
24. What is the current state of the program's development (ALPHA/BETA, fully functional)?